

Late Shri Vishnu Waman Thakur Charitable Trust's

# VIVA INSTITUTE OF PHARMACY

Approved by A.I.C.T.E., PCI (New Delhi) and D.T.E.  
(Maharashtra State), Affiliated to University of Mumbai.

DTE CODE: 3464



2019-20



At. Shirgaon, Veer Sawarkar Road, Virar (East), Taluka Vasai,

District: Palghar-401305

Wbsite: [www.vivapharmacy.org](http://www.vivapharmacy.org) | Email: [pharmacy@vivacollege.org](mailto:pharmacy@vivacollege.org)

Office: 7770002544 Ext; 160, Fax: 0250-2515275



## PRESIDENT'S MESSAGE

It has been 29 years since VIVA came into being. Appreciating the importance of education in nation building, we began with the primary school in the year 1989 and Junior college in 1991. And, from the

academic year 2000-01 extended our vision to provide Degree College. Over the years, VIVA has evolved and expanded from what it was years back so as to cater to the rising need of the time. Today, VIVA is providing education to over 36000 students. To put it simple, foundation of

VIVA is strong, with a vision that VIVA fosters strong Values, providing an environment for Innovation, to emerge out as a Victorious, and further to aspire for the well-being of all the stakeholders of the society. Our consistent focus is on development of the required competence among our students in order to be a finest resource center to the industry. VIVA CAMPUS provides an environment that helps them decisively to think in a broader perspective.

**Shri. Hitendra Thakur**  
**President, VIVA-Trust**

## PRINCIPAL'S MESSAGE



My Hearty Greetings to All!! I welcome you to the VIVA Institute Of Pharmacy. Institute with a objective to develop the students as competent pharmacist and highly qualified dedicated professionals. VIVA Institute Of Pharmacy (VIP) had its

inception in 2010 under the aegis of Late Shri Vishnu Waman Thakur Charitable Trust with the noble aim of imparting Quality Pharmacy Education to aspiring students of the rural regions like Virar and Vasai. It is Located in the tranquil campus at Shirgaon, having a state-of-the-art infrastructure. It is approved by DTE, AICTE & PCI and is affiliated to University of Mumbai; Institute's Animal house facility is registered with CPCSEA [New Delhi]. Competent faculties, state-of-the-art laboratories, well-stocked library, and facilities for extra-curricular activities combine to give the students an excellent atmosphere for learning.

Institute has started NSS unit under University of Mumbai. Institute publishes Annual Magazine 'VIVACE'. Our top priority always will be providing our students with excellent education. The Institute continues to evolve and grow; but thing which remains constant is our commitment to preparing students who are seeking to apply their knowledge and skills to improve the lives of people nationwide. I am sure that all our students will explore the exceptional opportunity and turn out to be a bright Pharmacy professionals. We at VIP believe in developing work culture based on saying by Henry Ford, **"Coming together is a beginning; keeping together is progress; working together is success"**

**Dr. Sunita Ogale.**  
**Principal**  
**VIVA Institute of Pharmacy**

## ABOUT THE INSTITUTION

Late Shri Vishnu Waman Thakur Charitable Trust was formed in the year 1988 under the presidency of Shri Hitendra Thakur, MLA of Vasai. The trust was formed to handle several concerns and to uplift a remote area like Vasai. (A small township 60 km north of Mumbai).

VIVA Institute of Pharmacy (VIP) was established in 2010 with a definite mission to develop the standard of the institute above benchmark level, providing students with advanced knowledge and latest technology in the chosen discipline of healthcare by tapping their hidden and obvious potential, moulding them into good and responsible citizens and by offering a meaningful role in their selected profession of Pharmacy.

VIP is one of the premier professional establishments of late Shri. Vishnu Waman Thakur Charitable Trust, and is situated in its technical campus in the semi-urban areas on the outskirts of Mumbai at Shirgaon, Virar (E). The institute at present offers four years graduate programme in Pharmacy, Approved by AICTE, PCI, DTE (DTE Code 3464) and affiliated to University of Mumbai & VIP is having excellent infrastructure & other facilities including well equipped pharmacy laboratories & class rooms with A.V. aids & digital library as prescribed by Pharmacy Council of India.

The main objective of the institute has always been promoting education at all levels. The main thrust of the VIP has been to achieve academic excellence by instilling discipline and imparting value based education to its students. Discipline is one of the main pillars of professional life, the key point of success.

At the professional front, the world needs to recognize the massive impact that Indian pharmaceutical technology is having in preventing diseases. Pharmacists play a vital role in the patient's health through pharmaceutical care. We at VIP shall continue to provide all student pharmacists, the best learning environment and adequate opportunities, to acquire skills and competence, in fulfilling the role of the professional pharmacist.

## OUR VISION

VIVA Institute of Pharmacy thrives to provide, Value Based, World Class, Exemplary Pharmacy Education, Training and Research, Equipping the Graduates with Knowledge and Skills, in health care services for contributing to the national development.

## OUR MISSION

VIVA Institute of pharmacy strives to impart with total quality education in pharmaceutical sciences to the students by tapping their hidden and obvious potential and molding them into responsible professionals under health care services for the benefit of the community in vicinity and nation at large.

## OUR BELIEF

We believe that learning is most fruitful, when knowledge and expertise of every individual from diverse backgrounds and disciplines are shared. As this provides a cutting edge to professional education, we encourage such diversity, which is reflected in the composition of the student community.

We also believe that innovation is the key to progress in the modern world, so in our pursuit of excellence, we constantly upgrade and add emerging areas of pharmacy education and research to make our programmes more relevant to the stakeholders. Most importantly, we believe that openness, participation and fairness are necessary for building a culture, conducive to learning and growth.

## 1. OBJECTIVES OF TRUST

- 1) To spread education in all Sections of Society.
- 2) To make quality education available to all without any discrimination of caste, creed class or community.
- 3) To promote and provide all kinds of education including Medical, Engineering and establish educational institutes in rural areas, or at such place or places, as the trust may decide from time to time.

4) To establish, maintain and run hostels and residential accommodation for Students and Staff.

5) To set up and run different institutions along-with financial support such as medical college , hospital, maternity homes, child welfare centers, hotels and other similar institutions for the benefit of the society and the nation.

6) To establish and assist in relief measures in those parts which get affected or subjected to natural calamities such as flood, drought,

Famine, cyclone, earthquake and other epidemics.

7) To set up and run welfare schemes, pension schemes, provident, gratuity and insurance schemes for employees, ex-employees of the Trust and their dependents/relatives. The Trust may take necessary external support from other institutions/ NGOs/Government agencies to fulfill its objectives.

8) To do all such acts and things for the promotion of all kinds of education either alone or in conjunction with any other person or institution.

## 2. BOARD OF TRUSTEES:

1)	Shri. Hitendra Vishnu Thakur	President
2)	Shri. Purushottam Dattatrey Kodollikar	Chairman
3)	Shri. Kshitij H. Thakur	Vice - President
4)	Shri. Mehul D. Thakur	Vice - President
5)	Ms. Aparna P. Thakur	Secretary
6)	Shri. Shikhar H. Thakur	Treasurer
7)	Mrs. Pravina H. Thakur	Trustee
8)	Shri. Pradeep Vishnu Tendolkar	Trustee
9)	Shri. Uttung H. Thakur	Trustee
10)	Shri. Rohil J. Thakur	Trustee

## 3. COURSE- Bachelor of Pharmacy (B. Pharmacy)

**VIVA Institute of Pharmacy is Approved by A.I.C.T.E. and PCI (New Delhi), DTE (Maharashtra State), & Affiliated to University of Mumbai.**

Sr No.	Course Name	Sanctioned Intake	CAP Seats		Institute Seats	Starting Year
			MHT-CET-	OMS		
1	B.Pharm	60	39	9	12	2013

### Syllabus & Scheme of Examination (Choice based semester and grading system)

The College Is Affiliated To University Of Mumbai And Follows The Rules, Regulations, Guidelines, Syllabus & Schemes Of Examinations Of The University Of Mumbai.

Web site of University of Mumbai: [www.mu.ac.in](http://www.mu.ac.in).



## 4. FACULTY

Highly qualified and experienced faculty are available in all the departments.



Dr. Sunita Ogale  
Principal  
M.Pharm, Ph.D.  
(Pharmacology)  
Academic : 12 Yrs.  
Industry : 16 Yrs.



Dr. Sanghadeep Gajbhiye  
Assistant Professor  
M.Pharm., Ph.D.  
(Pharmaceutics)  
Academics : 10 Yrs.  
Industry : 6 Months



Dr. Kamlesh Soni  
Associate Professor  
M.Pharm., Ph.D.  
(Pharmaceutical Chemistry)  
Academics : 14 Yrs.



Ms. Vishakha Thakur  
Assistant Professor  
M.Pharm.  
(Pharmaceutical Chemistry)  
Academics : 3 Yrs.  
Industry : 1 Yr.



Mrs. Pallavi Duse  
Assistant Professor  
M.Pharm.  
(Pharmaceutical Analysis)  
Academics : 6 Yrs.  
Industry : 2 Yr.



Mrs. Neha Laxane  
Assistant Professor  
M.Pharm  
(Industrial Pharmacy)  
Pharmaceutics  
Academic : 06 Yrs.  
Industry : 02 Yrs.



Mr. Sagar Chaudhari  
Assistant Professor  
M.Pharm.  
(Pharmacognosy and Phytochemistry)  
Academics : 6 Yrs.  
Industry : 1 Yr.



Mrs. Priti Patil  
Assistant Professor  
M.Pharm.  
(Quality Assurance)  
Academics : 6 Yrs.  
Industry : 3 Months



Ms. Tanvi Pingale  
Assistant Professor  
M.Pharm.  
(Pharmacology)  
Academics : 4 Yrs.  
Industry : 3 Months



Mr. Nilesh Babre  
Assistant Professor  
M.Pharm., PGDBM  
(Pharmacology)  
Academics : 10 Yrs.  
Industry : 4 Yrs.



Mrs. Neelam Kamble  
Assistant Professor  
M.Pharm.  
(Pharmaceutical Chemistry)  
Academics : 10 Yrs.



Mrs. Sushruta Mulay  
Assistant Professor  
M.Pharm.  
(Pharmaceutics)  
Academics : 06 Yrs.  
Industry : 8 yrs



Dr. Vaishali Shah  
Associate Professor  
M.Pharm., Ph.D.  
(Pharmacognosy and Phytochemistry, Herbal Drug Technology)  
Academics : 17 Yrs.  
Industry : 1 Yr.



Mrs. Arti Singh  
Assistant Professor  
M.Pharm.  
(Pharmaceutical Analysis)  
Academics : 2 Yrs.  
Industry : 4 Yrs.



Ms. Hitakshi Makasare  
Assistant Professor  
M.Pharm.  
(Pharmaceutical Chemistry)  
Academics : 2 Yr.



Mr. Sachinkumar Pandey  
Assistant Professor  
M.Pharm.  
(Pharmaceutics)  
Academics : 05 Yrs.



Ms. Ruchita Dhangar  
Assistant Professor  
M.Pharm.  
(Pharmacology)  
Academics : 1 Yr.  
Industry : Nil.



Ms. Akkshata Parab  
Assistant Professor  
M.Pharm.  
(Pharmaceutics)  
Academics : 4 Yrs.  
Industry : 3 Months



### Non-Teaching Staff:

Standing from Left to Right : Suyash Salvi, Pratik Late, Jagdish Bhoir, Punit Raut, Shailendra Pawar, Suresh Sawant, Siddhesh Yeram, Vilas Jadhav, Kaushik Patil

Standing from Left to Right : Nrupa Raut, Gaurita Thakur, Kalpita Patil, Swapnali Sawant, Kalpita Chaudhary, Mugdha Phatak .

## 5. Orientation Program

Orientation programme was organised for students of First year B.Pharm and their parents on 24<sup>th</sup> Aug 2018, with a view to make students well acquainted with Institute's atmosphere. The Program was planned to give an overview of course curriculum .Seminar on career option in Pharmacy by Pharmacad was delivered on the same day to introduce different career opportunities available after B. Pharm.





## 6. Industrial Visit -

- Institute had organised industrial visit to IMPCL (Indian Medicines Pharmaceutical Corporation Limited, Mohan, Uttarakhand), where students were taken to the actual manufacturing area. Raw material storage, granulation, tablet punching machine, & many kind of operations were observed by students.



- Institute arranged Industrial visit for First Year B.Pharm students in Influx Healthcare, Palghar. Influx Healthcare is GMP, ISO22000 and HACCP certified company manufacturing herbal drugs formulations, nutraceuticals and veterinary medicines. Various dosage forms manufactured are liquid orals, dry syrups, tablets, capsules, ointments and creams.



## 7. Field Visit:

Field visit for first year B. Pharm students was arranged to Vivek Agro Tourism at Bhalivali, Virar, on 15<sup>th</sup> February 2018. Students experienced the village life along with various agricultural activities like organic farming,

harvesting, farm animals, growing of various organic vegetables and fruits, vermicomposting, village art and crafts, botanical garden with variety of plants included in their academic curriculum.



## 8. Campus Drive:

Institute placement cell had organised campus recruitment for current final year as well as passed out pharmacy students on 16<sup>th</sup> Feb 2018, for the post of the medical coder by AdvantMed, LLP Ahmedabad. Students appeared for HR and technical round. 42 students have been selected out of total 60 students.





## 9. Pharmacy Week Celebration -

Institute had celebrated Pharmacy Week from 24<sup>th</sup> September 2018 to 26<sup>th</sup> September 2018 Theme was **“Pharmacist Your Medicines Experts”** Rally was organized by the Institute on 24<sup>th</sup> September 2018 on Awareness of drug addiction. Various competitions like Memory game, Dry Rangoli, Drama and Brand It, were organized on 25<sup>th</sup> September 2018. Quiz, Treasure Hunt, Debate competitions were organized on 26<sup>th</sup> September 2018.



## 10. NSS Unit:

Institute has started NSS Unit from June 2018. The National Service Scheme (NSS) is an Indian government-sponsored public service program conducted by The Ministry of Youth Affairs and Sports. Various activities that benefit the society such as Blood Donation Camps, Tree Plantation, Distribution of clothes and cloth bag Soil and water analysis etc. have been regularly carried out. Currently the college has a NSS Unit of 50 students.



## 11. Scientific Seminar on “Biologics and Biosimilars” 9<sup>th</sup> Feb 2019.

One day seminar on “Biologics and Biosimilars” was organized by VIVA Institute of Pharmacy . The honorable speaker of seminar were, Dr. Sanjeev Gupta, (Sr. General Manager & Head R & D Biosimilars, IPCA Lab), Dr. Dipak Thakur, (founder ACRNS Analytical Technologies pvt. Ltd) and Mr. Udaykumar Rakibe, (Founder Pharma Mantra).



## 12. Women Development Cell :

Institute had organized different programme under WDC, such as

### 1. Equality for Women is Development for all on 08/09/2018

**Skit:** Students of first year B. Pharm performed a skit on women education.

### 2. Self Defence Training on 2/11/2018.

Self-Defence Workshop for Girl Students and Women Faculty was organised where Karate training was given by student of first year Pharmacy who is black belt from Shotokan karate.

### 3. Women’s Health and Lifestyle Management 15<sup>th</sup> Jan 2019:

Women Development Cell of VIVA Institute of Pharmacy arranged a guest lecture on ‘Women’s Health and Lifestyle Management’ by Dr. Dipak Desai consulting Obstetrician and Gynecologist at Virar Maternity and Nursing Home, Virar, and Dr. Usha Desai D.A, M.D in Anesthesia and practicing as anesthetist since last 35 years.





### 13. Industrial Training and Placement Cell

All students of Third year B. Pharm. (Sem VI) were placed in pharmaceutical industry for one month industrial training as per the Mumbai University syllabus. Eminent industries like IPCA, Influx, Associate Capsule, Umang Pharmaceuticals, Adore Pharmaceuticals, and Ganga Pharmaceuticals were selected for placing students for one month industrial training. This one month training will make students to understand functioning of the Pharmaceutical industry.



### 14. Faculty Development programme in collaboration with lab India Pvt. Ltd on 07/03/2019.

The main speakers of the program were Mrs. Suvarna Mulay, General Manager at Application Lab in Lab India, Mr. Sandip Jagtap, All India Product Manager in Lab India. They discussed about latest developments in Dissolution apparatus, Fourier-transform infrared spectroscopy (FTIR), Atomic Absorption Spectroscopy (AAS) and UV Spectrophotometer.





## 15) INFRASTRUCTURE DETAILS

All facilities such as Class rooms, Tutorial Rooms, available as per norms of AICTE, Pharmacy Council Library, Laboratories, Seminar Hall and Aseptic of India (New Delhi).

Room, Animal House ,Computer Center etc. are

### LABORATORIES



### COMPUTER CENTER



### CLASS ROOM



### LIBRARY



#### IPA -MSB –SF Committee

- |                        |                                |
|------------------------|--------------------------------|
| ● Ms.Hitakshi Makasare | In-charge IPA Activities       |
| ● Mr.Yash Badani       | Vice Chair Person              |
| ● Ms.Kripa Jain        | Asso Executive Committee       |
| ● Ms. Virati Botadara  | Public Education Officer (PEO) |
| ● Mr.Omkar Sapkal      | Public Health Officer (PHO)    |
| ● Ms. Nikki Jain       | Treasurer Committee            |
| ● Ms.Sonal Gavaonkar   | Editorial Member               |
| ● Ms. Gauri Mohite     | Cultural Secretary             |
| ● Mr. Deepak Lodh      | Student Exchange Officer (SEO) |
| ● Mr. Varun Surve      | Sports Secretary               |

## 16) INSTITUTE REGULATIONS

### a) RULES OF DISCIPLINE & PROPER CONDUCT

- 1) Possession and Production of Identity Card:  
Every bonafide student of the college must wear his / her Identity Card at all times when he / she is in the College.
- 2) A student who is found in a tutorial batch or a division or a class, which is not meant for him, will be severely dealt with.
- 3) Students should not loiter in the corridors or in the college premises particularly when classes are going on.
- 4) Students should read the notices on the Notice Board regularly.
- 5) Students should submit their applications form for scholarships / free ships etc. and also the University Enrollment form (for first year degree & Direct Second Year students as per schedule displayed).
- 6) Complete silence should be maintained in the Library and Reading Room as well as in the classrooms. **Students are advised to maintain low voice conversation in the corridors.**
- 7) Student should not invite any outsider in the college premises, classrooms, library, canteen and gymkhana.
- 8) Students should take care of their belongings.
- 9) Students should not cause any damage to college property and are expected to take care of it.
- 10) Undertaking to be given by the guardians and ward: Parents/Guardians are requested to go through the rules of conduct and discipline while allowing their son / daughter / ward to join the college. The students will have to submit an undertaking from their guardians on a prescribed form given in the Admission form that their wards would submit themselves to the normal enforcement of rules of discipline.
- 11) All rights reserved.

### b) SMOKING & DRUGS:

- 1) Smoking is strictly prohibited in the college premises. Students are expected to refrain from smoking.
- 2) Any student having use of narcotic drugs shall not be merely expelled but will be subjected to police action.

3) The Institute being a Tobacco Free Zone, students are not allowed to smoke or consume any tobacco products in the surroundings.

### c) AS PER THE PROVISIONS OF PREVENTION OF FOOD ADULTERATION ACT, 1954:

1. SALE OR DISTRIBUTION OF GUTKHA AND RELATED FOOD PRODUCTS IS PROHIBITED WITHIN 100 METRES OF THE PERIPHERY OF ANY EDUCATIONAL, GOVERNMENT OR SEMI-GOVERNMENT INSTITUTION. ANY VIOLATION OF THE ABOVE WOULD ATTRACT A PENALTY OF RS. 1000/- ALONG WITH 3 YEARS RIGOROUS IMPRISONMENT.
2. Expulsion: If, for any reason, in the opinion of the Principal, which shall be final, the continuance of the student in the college is deemed detrimental to the best interest of the college, the Principal may expel such a student from the college without assigning any reasons for the decision.
- 3) Students who are found irregular in attendance and / or perform badly in the college, will not be admitted to the next semester / subsequent year as the case may be, and the admission of such students shall be at the discretion of the principal.

### d) ATTENDANCE:

#### 1. ORDINANCE - 0.119 RELATING TO ATTENDANCE

For granting the terms in each subject minimum attendance of 75% of the theory lectures, practicals and tutorials (wherever prescribed) separately will be required out of the total number of lectures, practical and tutorials in the subject conducted in the term. Similarly, a student who has been given certain class work or assignment has to complete it to the satisfaction of the concerned teacher. A student who is not able to attend his classes regularly and/or who is not able to complete his tutorial/project/assignments properly may not be permitted to appear for the examinations as per the University rules.

#### 2. ORDINANCE - 0.125 RELATING TO THE KEEPING OF TERMS TO THE SATISFACTION OF THE PRINCIPAL OF THE COLLEGE:

To keep a term at a college or recognized institution, an undergraduate or post graduate student must complete, to the satisfaction of the Principal or the Head of the Institution, the course

of study at the college or institution, prescribed for such a term for the class to which such an undergraduate or post graduate students belongs.

### 3. LEAVE OF ABSENCE

In case students are not able to attend lectures and/or tutorials for a period exceeding a week in a term, they should give intimation to the Principal of the college and take prior permission for such absence.

### 4. ABSENCE ON MEDICAL OR OTHER GROUNDS

Absence on medical or other grounds, which is given to the satisfaction of the Principal, may be considered for a satisfactory reason for absence from lectures or tutorials. Yet at the time of granting the terms to a student, his/her class work and other academic inputs would be considered to be of paramount importance. Hence, a student may not be granted his/her terms even if he/ she explains his/her absence on medical or other grounds. Absence should be with prior permission; in case it is due to unforeseen circumstances, an application duly supported by a medical certificate in the case of illness, or duly supported by other satisfactory evidence in the case of other reasons, must reach the Principal within a week of such occasion of absence.

### e) DRESS CODE

Students are expected to wear descent clothes. They are strictly prohibited from wearing the following whilst on the college premises.

#### Boys:

Caps, hats, half-pants, shorts, Bermudas, Sleeveless T-shirts, Round neck T- shirt, T- shirt with message.

#### Girls:

Caps, hats, half-pants, shorts, Bermudas, skin tight dresses, revealing dresses, short dresses or short skirts, sleeveless and short tops and pedal pushers, Round neck T- shirt, T- shirt with message.

### f) CELL PHONE

1) Use of cell phone in any form within the college premise is strictly prohibited. On breach of this discipline, the cell - phone holder will be liable for a penalty of Rs. 500 for the first offence. In case of a repetition of the offence it shall be liable to confiscation.

2) Students are required to take adequate care of their belongings while on the college premises. Management will not be responsible for any theft/ damage to the same.

3) Students are hereby warned not to sit on parapet walls.

## 17) ADMISSION RULES & REGULATIONS:

### GENERAL

All the rules, given guidelines in the admission provided in the DTE information Brochure and DTE web site ([www.dte.org.in](http://www.dte.org.in)) are fully applicable for above said admissions and also any other rules regulations officially declared by the competent authorities of DTE, MS, Govt. of India from time to time.

**Rules for admission/cancellation and the refund of fees to the students admitted at the institute level will be as follows:**

### SEAT ALLOCATION OF INSTITUTE LEVEL:

1) For filling the Institute Level seats and against cancelation of CAP seats , an advertisement will be given in the local and national newspapers.  
2) Eligibility for admission will be as specified in the information Brochure published by DTE (Directorate of Technical Education, Maharashtra State).

**The following original documents are required from the students at the time of seeking admission:**

1. MHT-CET Score card
2. H.S. C. Marksheet
3. H.S. C. Passing Certificate  
H.S.C. Leaving Certificate
4. S. S. C. Marksheet and Passing Certificate
5. Eligibility Certificate, if applicable.
6. Certificate of Indian Nationality / Birth Certificate
7. Caste certificate and caste validity, if applicable.
8. Latest Passport size photo-2
9. Non- creamy Layer
10. Adhaar Card
11. Profarma H



The candidate should have taken admission by paying necessary tuition and other fees and should have submitted original certificates. In case of the candidate fails to submit any of the original documents within 5 working days after the date of allotment, the admission shall be automatically cancelled.

### RESERVATION POLICY

All the reservations given under DTE shall be applicable to candidates belonging to Maharashtra State only subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time

### FEE STRUCTURE:

**Rs 87,000/-** (Eighty Seven thousand rupees only) Ad- hoc fees as prescribed by Fees Regularity Authority, for the academic year 2019-20. DD to be drawn in Favour of **"VIVA Institute of Pharmacy"** (Cash will not be accepted) payable at Virar **OR** Online Payment facility is available.

### CANCELLATION OF ADMISSION:

- 1) For cancellation of admission, the students must apply in form "O" prescribed by DTE & written profarma for the same.
- 2) The candidate desirous of cancelling admission shall apply for cancellation in duplicate.
- 3) Submit a written consent from the parents regarding cancellation of admission.

### REFUND OF FEES:

**As per AICTE, D.T.E. & University Norms & Guidelines.**

### ACTION AGAINST RAGGING:

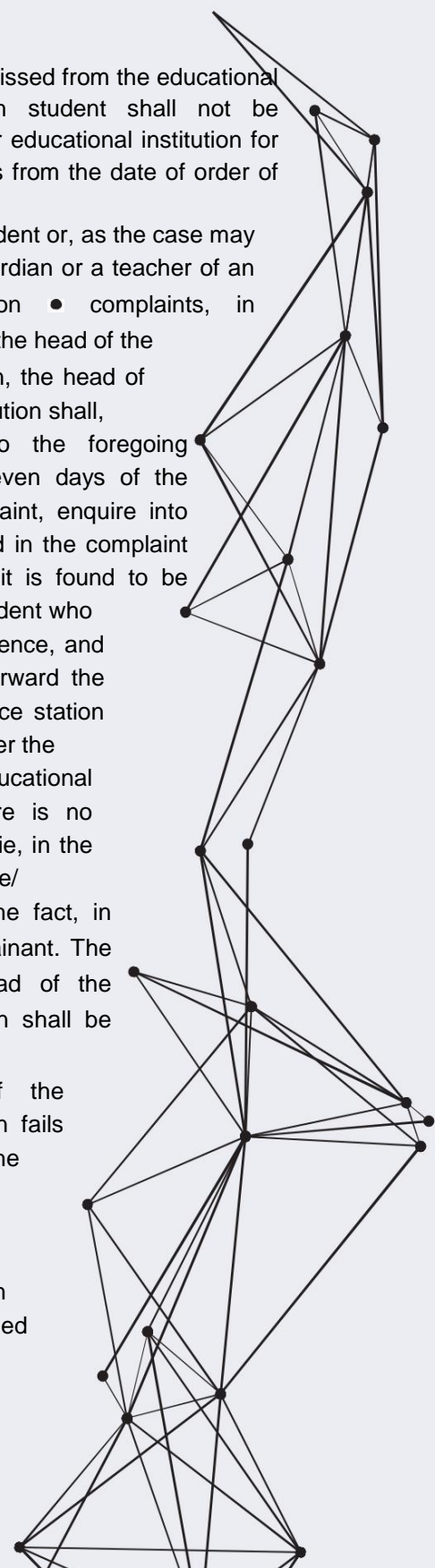
Maharashtra Prohibition of ragging Act 1999 which is in effect from 15th May 1999 has the following provisions for Action against "Ragging":

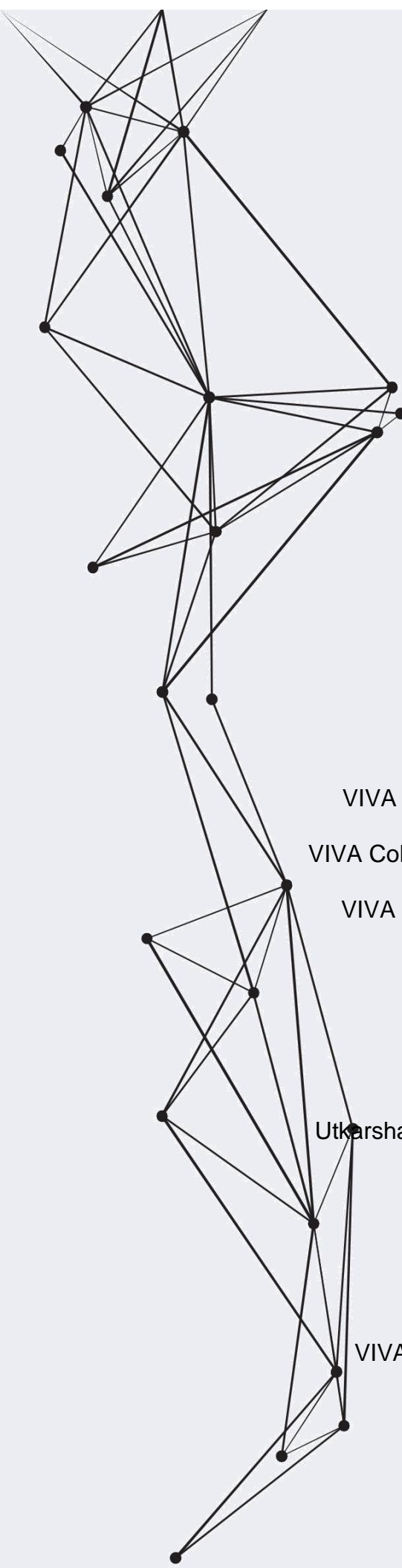
- 1) Ragging within or outside of any educational institution is strictly prohibited.
- 2) Whosoever directly or indirectly commits, participates in abets, or propagates ragging which or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and/or penalty which may extend to ten thousand rupees.
- 3) Any student convicted of an offence of

ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

4) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution • complaints, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found to be true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is. If there is no substance, prima facie, in the complaint received, he/ she shall intimate the fact, in writing to the complainant. The decision of the head of the educational institution shall be final.

5) If the head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above. Additional punitive provisions stipulated by the latest order of the Supreme Court.





## **OTHER INSTITUTIONS UNDER VIVA TRUST:**

Bhaskar Waman Thakur College of Science, Virar (W)

Yashvant Keshav Patil College of Commerce, Virar (W)

Vidhya Dayanand Patil College of Arts, Virar (W)

VIVA College of Diploma Engineering & Technology, Virar (W)

VIVA College of Hotel & Tourism Management Studies, Virar (W)

VIVA Institute of Technology, Virar (E)

VIVA Institute of Management & Research, Virar (E)

VIVA Institute of Applied Art, Virar (E)

VIVA School of Architecture, Virar (E)

Utkarsha Vidyalaya (English medium Marathi medium), Virar (W)

VIVA School of MCA, Virar (E)

VIVA junior college, Nallasopara (E)

VIVA School of Animation, Virar (W)

VIVA Advance Centre Research and Development, Virar (W)

